

**Composite High School, Parent Advisory Council (PAC) Meeting Minutes
October 25, 2016 6:30pm**

MISSION

FMCHS is a diverse learning community, promoting responsible and active citizenship, striving towards personal excellence, and education for lifelong learning in the 21st century.

VISION

FMCHS is a collaborative community of diverse learners aspiring to personal excellence. FMCHS is dedicated to preparing our students for the future through the use of cutting edge technology, modern facilities, knowledgeable caring staff, and current instructional practices

Present: Suesan Edwards, Lori Stacey, Karen Thompson, Michelle Bechtel, Ali Syed, Nyakong Keah, Syed Mavaaj Hussaini
Business addressed & discussed:

1. Meeting was called to order at 6:30 pm by Lori
2. Introductions and welcomes were made. See attached sign in sheet- 7 were present
3. Reviewed agenda- 2 deletions were made- 8d & e were sent to School Council agenda
4. Motioned to approve agenda
Motion: Suesan Second: Ali All in favour.
5. Approval of September 20, 2016 minutes
Motion to approve September 20, 2016 minutes: Motion: Ali Second: Michelle
All in favour

6. Business from September 20, 2016

*Annual District Report:

Suesan had Ali sign the Annual report and submitted it to District October, 2016

*Outstanding invoice for Alberta Book Keeping:

Composite issued a cheque and Suesan will deliver it.

Invoices to be paid from Casino monies to help Composite cover costs:

Motion: Michelle Bechtel motioned to pay Composite in full for invoices from 2015, 2016 school year in the amount of \$18,551.01 and start the 2016, 2017 school year with a clean slate. Seconder: Karen Thompson All in Favor

Invoices to be paid to Composite: Gaming money has come in and invoices to Composite need to be cleared up in the amount of the following breakdown.

Grad expenses for 2015 and part of 2016: \$6721.21

Awards for 2015/2016 year: \$4326.22

Athletics for 2015/2016 year: \$4969.97

Skills for 2015/2016 year: \$2533.61

Total amount for 2015/2016 school year: \$18,551.01

Website Content:

Suesan sent PAC minutes, SC minutes, Casino information and dates, PAC & SC meeting dates and times to Mr. Skulsky to put on web site. Suesan will submit the new council to Mr. Skulsky to put on the website.

7. Reports:

- a. Treasurer's Report- see attachment
- b. Student: no student in attendance- no report
- c. Suesan
 - *Casino Update- Our yearly financial review report is due November 19, 2016 to AGLC. AB Book Keeping has completed it and Suesan just needs to attach all receipts and send it off. There will be an invoice coming for that report.
 - *Society Report- Our year end filling will be due in December.
 - *Marsh Insurance – Suesan has sent a cheque to cover the insurance for the 2016, 2017 school year for PAC.

8. New business-

Go Fund Me Account:

Ali and Suesan are to get together and close the account and put it in the General account- Suesan to email Ali to set a time to do this.

Grad of 2016:

Suesan asked if there were any receipts from 2016 Grad and suggested to cover some receipts to help with the cost of Grad due to the Wild Fire. Mr. Bergen said that he had some.

Mr. Wilson's Proposal: see attachment

Lori Stacey presented a Proposal from Mr. Wilson to purchase 2-3 new cameras for the media Study class in the amount of \$6000.00.

After discussions a motion was made and voted on.

Suesan motioned to accept Mr. Wilson's proposal in the amount of \$6000.00 with Composite to purchase the cameras and PAC reimbursing Composite from the Casino account.

Secunder: Michelle All in Favor

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PAC Annual General Meeting Official Elections:

Chair: Michelle nominated Lori Stacey Secunder: Ali Syed Lori Accepted All in Favour

Vice Chair: Ali nominates Michelle Bechtel Secunder: Suesan Edwards Michelle accepts
All in Favor

Secretary: Ali nominated Suesan Edwards Secunder: Syed Hussaini Suesan accepts
All in Favour

Treasurer: Ali nominated Suesan Edwards Seconder: Lori Stacey Suesan accepts
All in Favour

Casino Representative: Ali & Michelle nominate Suesan Edwards and Lori Stacey to share the
position Seconder: Karen Thompson Suesan and Lori accepts All in Favour

Networks Representative: Suesan nominated Lori Stacey and Michelle Bechtel to share the
position Seconder: Ali Michelle and Lori accepts All in favor

Items to be addressed at the next meeting:

Go Fund Me Account

Next Meeting: November 22, 2016 @6:30pm in the library.
Meeting adjourned @ 7:13pm
Minutes recorded and submitted by Suesan Edwards

