

**Composite High, School Council Meeting Minutes
November 22, 2016 7:30 pm**

MISSION

FMCHS is a diverse learning community, promoting responsible and active citizenship, striving towards personal excellence, and education for lifelong learning in the 21st century.

VISION

FMCHS is a collaborative community of diverse learners aspiring to personal excellence. FMCHS is dedicated to preparing our students for the future through the use of cutting edge technology, modern facilities, knowledgeable caring staff, and current instructional practices

Present: Suesan Edwards, Karen Thompson, Michelle Bechtel, Lori Stacey, Anna Shah, Kevin Bergen, Syed Mavvaj Hussaini, John Parsons, Kayla Stacey, Selena Klapp, Robert Skulski

Meeting was called to order at 7:01pm by Lori

1. Call to Order- 7.01 pm
2. Introductions and welcomes were made. See attached sign in sheet- 11 were present
3. Agenda was amended – 3 additions were added under new business Motion to accept amended agenda: Suesan Seconder: Syed All in favor.
4. Approval of previous minutes from October 25,2016
Motion: Syed Seconder: Mr. Bergen All in Favor
5. Business from Previous minutes:
*Outstanding invoice for Alberta Book Keeping- paid
New invoice for the AGLC review report in the amount of \$420.00- Composite to pay and be split amongst the groups receiving casino funds- Suesan will deliver it.

Invoices to be paid from Casino monies to help Composite cover costs in the amount of \$18,551.01 and start the 2016, 2017 school year with a clean slate. **Invoices to be paid to Composite:**
Grad expenses for 2015 and part of 2016: \$6721.21
Awards for 2015/2016 year: \$4326.22
Athletics for 2015/2016 year: \$4969.97
Skills for 2015/2016 year: \$2533.61

Total amount for 2015/2016 school year: \$18,551.01
New signers to go to Servus and change over signers- Lori, Suesan & Michelle-Suesan to set up with signers and bank

Website Content- minutes of PAC & School Council to be sent to Mr.Skulsky.
6. **Reports and Guests**

a) Principal Report:

- 1.) New Attendance Policy- had an assembly to aware the students of the policy, continuing to address attendance issues with individual students
- 2.) The results of the Accountability Pillar Survey from last year are in and the results were good. Composite has improved dramatically in a number of areas including, Safe and Caring Environment, Quality of Education, and School Improvement. We need to work on the areas of High School Completion and Diploma Exam Participation Rates. Mr. Bergen went through the Overall Summary with the board and Composite has developed a number of strategies to address these areas and will present our plan to the Board on January 16, 2017.
- 3.) The school play Game of Tiarra's is progressing with performances to run Dec. 1-3, 2016.
- 4.) Volleyball Zones concluded with our boys coming very close to moving on to Provincials but a loss in the final match ended the year, Basketball is beginning for the senior and junior levels.
- 5.) Miners Diner: Currently limited food service is offered at this time due to the construction but Miners Diner will continue to operate as long as the construction allows
- 6.) Last day of school prior to the holidays is December 16, 2016.
- 7.) Fall Awards will occur on November 28, 2016, 6:30pm at Keyano in the main theater.. The Murray and Academic awards will be combined this year in order to expedite the evening.
- 8.) Composite continues to partner with Keyano College Athletics to provide broadcasting services for their athletic home games. We are proud of our students and staff who have taken on more of the overall responsibility of that service. The crew broadcasted the Soccer Nationals and did an amazing job. This is giving Composite large exposure both nationally and internationally.
- 9.) New Staff – we have 3 new staff members with 1 being in student services, Diane Westwalsh to help get students placed properly and deal with the triage of students dealing with meltdowns. We have a new financial secretary- Courtney Gillard and Christina Campbell in LAC

Student Council: No report as there is no representative

7. New Business:

- a) Exam Exempt Policy: this review came out of the updated attendance policy and needs to be reviewed as to whether to abolish the policy or refine it. A discussion ensued and some agreed to abolish the exemption and some said that it was a good perk to encourage students to attend classes.
- b) AERR (Annual Education Results Report) and SEP (School Education Plan): Mr. Bergen went over some of the results and took questions.
- c) APEGA award: Syed spoke on this. APEGA gives out an award to a grade 9 student that is interested in the engineering program each year. A Composite

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student did not qualify this year due to a lack of response from the school in meeting the deadline for submission to APEGA due to the unforeseen circumstances. Administration promises to do better next year.

8. Networks Meeting:

Michelle went to the meeting on November 7, 2016 which was a presentation from the Alberta School Councils' Association which was very informative.

Attached is a summary of the Networks Meeting November 7, 2016

Presentation from the Alberta School Councils' Association:

School Council is a separate legal entity from a parent fund-raising committee.

School Council is a forum for parents, the principal and community members to work together to enhance student learning. Parents must be the majority of participants.

School Council is a legislated body to advise the school board and the principal. Council can advise on mission, vision, policies, education plans, budget, extra-curricular activities, dress codes, etc. Decision-making is done by the Board and the principal. It is Council's responsibility to provide all stakeholders the opportunity to speak and be heard, and to represent those views. A copy of the minutes must be kept at the school to be available to the public upon request. It is a good idea for there to be a link to the minutes on the school website.

Council decides its own operating procedures, as well as what work it will do, who will do it, and how it will be done.

Councils must make a yearly report to the board of the activities of the previous year and a financial statement of any money handled, and must perform any duty delegated by the board.

Each Council should have a School Council Purpose Statement. What is ours?

Resources, templates, guidelines and explanation of responsibilities are available to the public at www.albertaschoolcouncils.ca

There is also a Partners in Education gala on Dec.5, 2016, Please RSVP by Nov.28, 2016.

9. Parental Questions:

Question: Was the school website up to date?

Answer: Yes and then Mr.Skulsky went over website showing PAC & SC pages and Diploma exam schedule location, and would have the awards list on website by end of week.

Question: When was Graduation?

Answer: June 30, 2017. It will be a common dance gala with all the high schools and each school will have their separate graduation ceremonies.

Dates for 2016-2017 School Council and PAC meetings:

The dates for Parent School Council and PAC Meetings for 2016-2017 school year are the 3rd Tuesday of each month in the school library

All Parent Advisory Council (PAC) meetings will be at 6:30pm in the school library

School Council meetings will be at 7:00pm in the school library following the PAC meeting

January 17, 2017

February 21, 2017

March 21, 2017

April 18, 2017

May 16, 2017

June 20, 2017

Casino will be in Oct/Nov/Dec of 2017 Exact Date TBA

PAC meetings will be on the above dates at 6:30pm before the School Council meetings

Next Meeting: January 17, 2017 @7:00pm.

Meeting adjourned @ 8:46 pm

Minutes recorded and submitted by Suesan Edwards

